

# Introduction to TxHSN: HAI Users Guide

**Questions?**

Call 512.776.7676

Email [HAITexas@dshs.state.tx.us](mailto:HAITexas@dshs.state.tx.us)



# Required Training Slides

Prior to using TxHSN for the first time, you are required to complete these training slides. This training is estimated to take 30 minutes, depending on your familiarity with the TxHSN reporting system.

If you are unable to complete the training slides, you will be required to start the training over the next time you login to TxHSN.

If you wish to review these slides at a later time, they will be available at [www.HALTexas.org](http://www.HALTexas.org).



# Objectives

Prior to using TxHSN for the first time, you are required to complete these training slides. In this training we will review:

1. HAI reporting overview
2. Overview of TxHSN Reports
3. How to navigate in TxHSN
4. How to open your facility record
5. How to run/view your facility reports
6. How to submit comments on your data reports







# Welcome to TxHSN!

The purpose of Healthcare Safety reporting is to enhance healthcare transparency in Texas and empower patients to make informed decisions about their healthcare.

The **Texas Healthcare Safety Network** or TxHSN was developed to help coordinate & simplify the communication process between Texas and reporting healthcare facilities. It is a web-based system that stores HAI data exported from NHSN. Once in TxHSN, facility-specific reports are generated and can be run by TxHSN users. Health Care Safety reports are then published twice a year, in June and December and can be accessed from: <http://txhsn.dshs.texas.gov/hai/>.



# HAI Reporting Overview

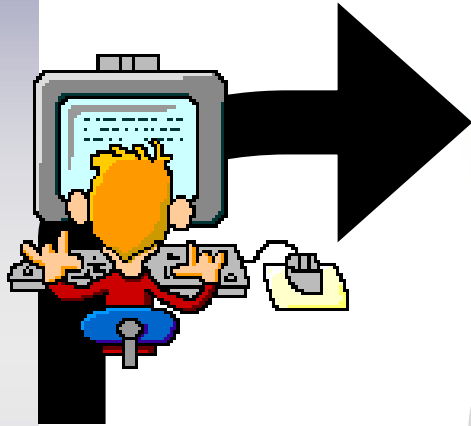
**Reporting HAI data to Texas can be a confusing process. To help aid in your understanding, here is a diagram to help explain how it all works.**

**View reports & make comments**

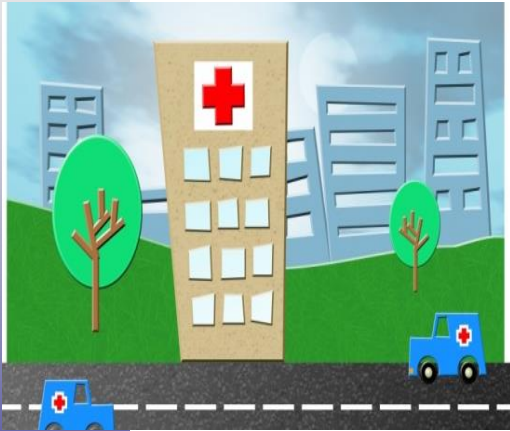




# HAI Reporting Overview



Each healthcare facility enters HAI data into NHSN (the National Healthcare Safety Network).





# HAI Reporting Overview



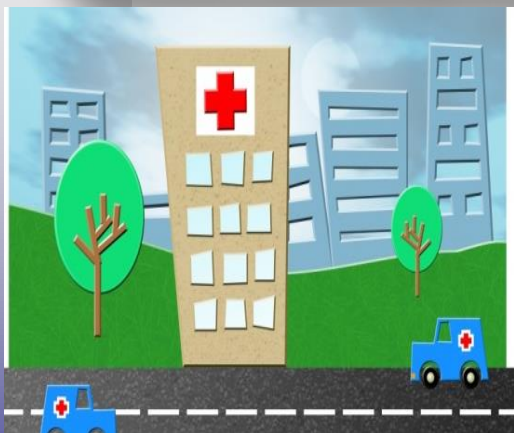
DSHS exports HAI data from NHSN and stores it in TxHSN. This is where your facility-specific reports will be generated.





# HAI Reporting Overview

TxHSN will email TxHSN users to notify them that their reports are ready to view in TxHSN. Users can then login to TxHSN and run reports to review their data. Users may also make comments which will be displayed on their facility's published data reports.



**Alerts regarding data & reports**

**View reports & make comments**





# HAI Reporting Overview

**Four times a year, in mid June, September, December and March, TxHSN users will receive an email instructing them to login to TxHSN and review their facility's Internal Data Review Report to make sure HAI data look correct and to correct any errors in NHSN if identified.**



# HAI Reporting Overview

**Then, twice a year (for the half year time periods) in October and April, TxHSN users will receive another email with instructions to login to TxHSN and preview their Health Care Safety Reports. Users will be able to submit a comment for DSHS approval that will be posted on their reports.**



# HAI Reporting Overview

**After comments are approved, the final Health Care Safety Reports for each half year are posted in June and December for the public to view at**

**<http://txhsn.dshs.texas.gov/hai/>**





# Texas' Reporting Time Line

Reporting Quarter	Q1: Jan 1 – Mar 31	H1: Jan 1 – June 30	Q3: July 1 – Sept 30	H2: July 1 – Dec 31
Facility data entry deadline (for NHSN)	<b>According to NHSN rules: ~within 30 days of end of reporting month</b>			
DSHS pulls data from NHSN. Then emails TxHSN users to run Internal Data Review Report in TxHSN to check data.	<b>1-Jun</b>	<b>1-Sep</b>	<b>1-Dec</b>	<b>1-Mar</b>
Facility data corrections due (in NHSN)	<b>30-Jun</b>	<b>30-Sep</b>	<b>31-Dec</b>	<b>31-Mar</b>
On the half-years, DSHS emails TxHSN users to preview Health Care Safety Reports and if desired, may submit comments for DSHS approval.	NA	<b>15-Oct</b>	NA	<b>15-Apr</b>
Facility comment submission deadline	NA	<b>30-Oct</b>	NA	<b>30-Apr</b>
DSHS comment review deadline	NA	<b>15-Nov</b>	NA	<b>15-May</b>
Health Care Safety Reports with approved comments are posted	NA	<b>1-Dec</b>	NA	<b>1-Jun</b>

# How to navigate in TxHSN



# TxHSN Navigation

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Recent Records

Record ID	Name	Record Type
-----------	------	-------------

No Recent Records

[More ...](#)

## Resources & Support

### NHSN

- [Log into NHSN with SAMS](#)
- [Log into NHSN with Digital Certificate](#)
- NHSN website: [www.cdc.gov/NHSN](http://www.cdc.gov/NHSN)

### HAI Resources

- Email: [HAITexas@dshs.state.tx.us](mailto:HAITexas@dshs.state.tx.us)
- Website: [www.HAITexas.org](http://www.HAITexas.org)
- Phone: 512-776-7676
- Fax: 512-776-7616

### PAE Resources

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Final Health Care Safety Reports can be viewed by the public at: [Health Care Safety Reports Website](#)

After you login to TxHSN and complete these training slides, you will be directed to the TxHSN Main Page.

Here we will discuss the important elements shown on this page.



# TxHSN Navigation

TxHSN - Main



Search

Bianca Someone - HAI

To the right of the screen, you will see Resources & Support. Here you will find helpful links to important websites and contact information for HAI and PAE resources.

At the bottom of this section is a link to the website where the public reports are published.

## Resources & Support

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# TxHSN Navigation

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Recent Records

Record ID	Name	Record Type
No Recent Records		
		<a href="#">More ...</a>



This is where any recent records display. After you open your facility record the first time, a link to your facility record will show up here and you will be able to open your facility record by clicking on the link.

## Resources & Support

### NHSN

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# TxHSN Navigation

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Recent Records

Record ID	Name	Record Type
-----------	------	-------------

No Recent Records

[More ...](#)

## Resources & Support

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This pin will also take you to a page showing your recent records. But it is more convenient to just use the Recent Records box discussed in the previous slide



# TxHSN Navigation

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Records

Record	Name	Record Type
--------	------	-------------

No Records

[More ...](#)

## Resources & Support

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Final Health Care Safety Reports can be viewed by the public at: [Health Care Safety Reports Website](#)

This magnifying glass is how you Search for records. The first time you login, you will need to search for your Facility record by clicking on this icon.



# TxHSN Navigation

TxHSN - Main



Search

Bianca Someone - HAI



## Recent Records

Record ID	Name	Record Type
-----------	------	-------------

No Recent Records

[More ...](#)

## Resources & Support

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To logout of the system, you can click this dropdown box and select "Logout"





# TxHSN Navigation

TxHSN - Main

Search Bianca Someone - HAI

Edit Profile

Logout

**Recent Records**

Record ID	Name	Record Type
No Recent Records		

[More ...](#)

**Resources & Support**

NHSN

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- [Log into NHSN](#) with Digital Certificate
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Resources

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# How to open your facility record



# Open Facility Record

You will need to open your Facility Record in order to access your facility's reports or make comments on your facility's Health Care Safety reports.

The following section will describe how to open your Facility Record in TxHSN.



# Open Facility Record

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Recent Records

Record	Name	Record Type
--------	------	-------------

No Recent

[More ...](#)

## Resources & Support

### NHSN

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The first time you login to TxHSN, you will need to search for your facility record in order to open it. To do this, click on the magnifying glass here.



# Search for Facility Record

TxHSN - Main



## Recent Records

Record ID Name  
No Recent Records

Search - Mozilla Firefox  
https://txhsn.dshs.texas.gov/txhsn/searchCase.do?topPage=main.do

### Search Case

**Search Criteria**  
Record ID:   
Name:   
Street:   
State:   
Record Type:   
From Date:   
To Date:   
Status:   
**Search Options**  
Search History: ☐  
Search Soundex: ☐  
Sort By:   
Sort Order:

**Search Results**

Record ID	Name	Record Type	Record Date	Security ID	PAE
No search done					

Showing 0 to 0 of 0 entries

The Search Case pop-up window will appear.



# Search for Facility Record

TxHSN - Main



Recent Records

Record ID Name  
No Recent Records

Search - Mozilla Firefox  
https://txhsn.dshs.texas.gov/txhsn/searchCase.do?topPage=main.do

### Search Case

**Search Criteria**  
Record ID:   
Name:   
Street:   
State:   
Record Type:   
From Date:   
To Date:   
Status:   
**Search Options**  
Search History: ☐  
Search Soundex: ☐  
Sort By:   
Sort Order:

**Search Results**

Record ID	Name	Record Type	Record Date	Security ID	PAE
No search done					

Showing 0 to 0 of 0 entries

Click on the Search button at the bottom left of the pop-up window.



# Search for Facility Record

TxHSN - Main



## Recent Records

Record ID Name

No Recent Records

Search - Mozilla Firefox

https://bhsn.dshs.texas.gov/bhsn/searchCase.do?topPage=main.do

### Search Case

#### Search Criteria

Record ID:

Name:

Street:

State:

Record Type:

From Date:

To Date:

Status:

#### Search Options

Search History: ☐

Search Soundex: ☐

Sort By:

Sort Order:

#### Search Results

Record ID	Name	Record Type	Record Date	Security ID	PAE
R9999	Test Hospital	Facility	12/09/2014	9999	

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

Your facility record will show up in the Search Results table here.



# Search for Facility Record

TxHSN - Main



## Recent Records

Record ID Name

No Recent Records

Search - Mozilla Firefox

https://txhsn.dshs.texas.gov/txhsn/searchCase.do?topPage=main.do

### Search Case

**Search Criteria**  
Record ID:   
Name:   
Street:   
State:   
Record Type:   
From Date:   
To Date:   
Status:   
**Search Options**  
Search History: ☐  
Search Soundex: ☐  
Sort By:   
Sort Order:

**Search Results**

Record ID	Name	Record Type	Record Date	Security ID	PAE
R9999	Test Hospital	Facility	12/09/2014	9999	

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

Double click anywhere in this row of the search results table to open your facility record.





# Facility Record

TxHSN - Main



Search

Bianca Someone - HAI



## Record Summary - Dashboard

### Basic Information

Record ID:	R9999
Record Type:	Facility
Primary Organization:	<a href="#">Test Hospital</a> Phone: (123) 456-7890
Investigation Status:	Active Record - Reported
Linked Records(s):	0 linked records(s)
Facility Links:	<a href="#">Consumer Health Care Safety Report</a> <a href="#">Technical Health Care Safety Report</a> <a href="#">Internal Data Review Report</a>

Edit Record Properties

Here is a screenshot of your facility record. This page is often referred to as your Facility Dashboard or Record Dashboard.

### Question Pack

Question Pack

► Facility Inform

View/Update Tx

Report No PAE Events (PAE Users Only)	Record	01/08/2015	Jennifer Vinyard [jvinyard]	Completed
Submit comment on PAE data (PAE Users Only)	Record	11/25/2014	System Account [system]	Completed
Submit comment on NHSN/HAI data (HAI Users Only)	Record	01/14/2015	Bianca Someone - HAI [bsome1]	Completed
View status of Webservice data uploads (PAE Users Only)	Record	11/25/2014	System Account [system]	Completed

View Question Package



# Facility Record

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Record Summary - Dashboard

### Basic Information

Record ID:	R9999
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Facility Links:	<a href="#">Consumer Health Care Safety Report</a> <a href="#">Technical Health Care Safety Report</a> <a href="#">Internal Data Review Report</a>

Edit Record Properties

Record Data

Organizations

From here, you can click on the Facility Links to run/preview your facility's data reports.

### Question Packages

Question Package	Organization	Last Update	Updated By	Status
► Facility Information	Record	01/14/2015	Jennifer Vinyard [jvinyard]	Completed
View/Update TxHSN Contacts	Record	01/14/2015	Bianca Someone - HAI [besome1]	Completed
Report No PAE Events (PAE Users Only)	Record	01/08/2015	Jennifer Vinyard [jvinyard]	Completed
Submit comment on PAE data (PAE Users Only)	Record	11/25/2014	System Account [system]	Completed
Submit comment on NHSN/HAI data (HAI Users Only)	Record	01/14/2015	Bianca Someone - HAI [besome1]	Completed
View status of Webservice data uploads (PAE Users Only)	Record	11/25/2014	System Account [system]	Completed

View Question Package



# Facility Record

TxHSN - Main



Search

Bianca Someone - HAI



## Record Summary - Dashboard

### Basic Information

Record ID:  
Record Type:  
Primary Organization:  
Investigation Status:  
Linked Record(s):  
Facility Links:

Edit Record Properties

Here is where the different Question Packages are listed. These question packages will allow you to view your facility information, view and update your TxHSN Contacts/User Accounts and submit comments about your HAI data.

Record Data

Organizations

### Question Packages

Question Package	Organization	Last Update	Updated By	Status
► Facility Information	Record	01/14/2015	Jennifer Vinyard [jvinyard]	Completed
View/Update TxHSN Contacts	Record	01/14/2015	Bianca Someone - HAI [besome1]	Completed
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View status of Webservice data uploads (PAE Users Only)	Record	11/25/2014	System Account [system]	Completed

View Question Package



# Facility Record

TxHSN - Main



Search

Bianca Someone - HAI



## Record Summary - Dashboard

### Basic Information

Record ID:  
Record Type:  
Primary Organization:  
Investigation Status:  
Linked Records(s):  
Facility Links:

Edit Record Properties

**Note:** There are several question packages that only PAE users will be able to use. If an HAI user opens a question package for PAE Users Only, nothing will be visible in the question package.

Record Data

Organizations

### Question Packages

Question Package

#### Facility Information

View/Update TxHSN Contacts  
Report No PAE Events (PAE Users Only)  
Submit comment on PAE data (PAE Users Only)  
Submit comment on NHSN/HAI data (HAI Users Only)  
View status of Webservice data uploads (PAE Users Only)

Organization	Last Update	Updated By	Status
Record	01/14/2015	Jennifer Vinyard [jvinyard]	Completed
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View Question Package



# Facility Record

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Record Summary - Dashboard

### Basic Information

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Linked Records(s):	0 linked records(s)
Facility Links:	<a href="#">Consumer Health Care Safety Report</a> <a href="#">Technical Health Care Safety Report</a>

Edit Record Property

Record Data

When you are finished with your Facility Record, you may close your record and return to the TxHSN – Main page by clicking the “x” here.

### Question Packages

Question Package	Organization	Last Update	Updated By	Status
► Facility Information	Record	01/14/2015	Jennifer Vinyard [jvinyard]	Completed
View/Update TxHSN Contacts	Record	01/14/2015	Bianca Someone - HAI [besome1]	Completed
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View Question Package



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TxHSN - Main



Search

Bianca Someone - HAI ▾



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Facility Links:	<a href="#">Consumer Health Care Safety Report</a> <a href="#">Technical Health Care Safety Report</a>

Edit Record Property

Record Data

You may also close your Facility Record by using this dropdown arrow at the very top right-hand corner of your screen.

### Question Packages

Question Package	Organization	Last Update	Updated By	Status
► Facility Information	Record	01/14/2015	Jennifer Vinyard [jvinyard]	Completed
View/Update TxHSN Contacts	Record	01/14/2015	Bianca Someone - HAI [besome1]	Completed
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View status of Webservice data uploads (PAE Users Only)	Record	11/25/2014	System Account [system]	Completed

View Question Package



# Facility Record

TxHSN - Main

Search Bianca Someone - HAI

Close Record  
Edit Profile  
Logout

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Edit Record Properties

Record Data

To close the record, select Close Record. Doing this will take you back to the TxHSN – Main page.

### Question Packages

Question Package	Organization	Last Update	Updated By	Status
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View Question Package



# Facility Record

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Recent Records

Record ID	Name	Record Type
<a href="#">R9999</a>	Test Hospital	Facility

[More ...](#)

## Resources & Support

### NHSN

- [Log into NHSN with SAMS](#)
- [Log into NHSN with Digital Certificate](#)
- NHSN website: [www.cdc.gov/NHSN](http://www.cdc.gov/NHSN)

### HAI Resources

After you have opened your Facility Record, it will show up in the Recent Records table on the TxHSN – Main page as it is shown here.

Once this happens, you can click directly on the link to navigate to your Facility Record instead of performing a search every time you want to access your record.



TEXAS

Department of State Health Services







# Reports

Now that you know how to open your facility record, you will be able to run and view your facility-specific reports.

Before learning how to run your reports, we will briefly review the three reports you will have access to.



# TxHSN Reports

There are 3 data reports that can be run in TxHSN.

1. Internal Data Review Report (not published)
2. Consumer Health Care Safety Report
3. Technical Health Care Safety Report



# Internal Data Review Report

- Lists the number of records that were exported from NHSN into TxHSN.
- Lists possible data errors:
  - Incomplete Record: Means that required data was missing from the record, the record is an outlier (extremely long/short duration), etc.
  - Infection occurred > 60 days from admission: This is just a data check to make sure there was not a date typo.



# Health Care Safety Reports

- Consumer Version: This report contains basic information for a layperson. This includes the
  - number of infections that actually occurred at your facility
  - number of infections that were predicted based on the risk factors of your patients
  - an explanation of how your facility compares to the nation
  - number of HAIs that contributed to a patient's death



# Health Care Safety Reports

- Technical Version: This report contains more detailed statistical information targeted to healthcare providers and public health professionals. It includes the same information displayed in the Consumer version plus:
  - Denominator data
  - Standardized Infection Ratio
  - 95% Confidence Interval



# Data Website:

<http://txhsn.dshs.texas.gov/hai/>

Once the Health Care Safety Reports are finalized and comments have been approved, they will be posted to <http://txhsn.dshs.texas.gov/hai/> where the public can search for facility reports.



[HAI Home](#)

## Texas Health Care-Associated Infections (HAI) Reports by Healthcare Facility

People can get infections from hospitals, surgery centers or other places that offer health care. This is a big public health problem. A recent survey showed that 722,000 infections (HAIs) occurred in 2011 in the United States. This means that about 4% of hospital patients ended up with at least one infection. All hospitals, clinics and other health care facilities know that stopping HAIs is vital. These HAIs are still a major cause of disease, loss of life and high medical costs. So, laws were put in place to report these infections to the public. There are ways to help manage and prevent them. DSHS created a system to track HAIs. General hospitals and surgery centers are required to report the following HAIs:

- Central line associated bloodstream infections (CLABSIs): These are infections in the blood that happen when a central line (tube that carries medicine and other treatments into a patient's body) is used in a patient.
- Catheter associated urinary tract infections (CAUTIs): These are infections in a patient's urinary tract (often referred to as a urinary tract infection or UTI) after a tube is placed in a patient that allows urine to pass out of the patient.
- Surgical Site Infections (SSIs): These infections happen in a patient's body after the patient has surgery.

To see hospital and surgery center reports, please search below. (Note: Each health care facility reports their own cases and the information is not confirmed by DSHS.)

### Search for Facility Report

Type ☐ Hospital ☒ Ambulatory Surgical Center ☐ Both

Facility Name  [Help...Facility Name](#)

☒ Name contains this text ☐ Name begins with this text

City Name  [Help...City Name](#)

☒ City contains this text ☐ City begins with this text

County  [Help...County Name](#)

☒ County contains this text

☐ County begins with this text

[Help...Multiple Criteria: Facility, City, County or Combination](#)

The logo for the Texas HealthCare Safety Network is a circular emblem. It features two hands, one in blue and one in red, cupping a white five-pointed star. The words "TEXAS HEALTHCARE" are written in a light blue arc across the top, and "SAFETY NETWORK" is written in a light blue arc across the bottom.

# **How to run/view your facility reports**





# Run/Preview TxHSN Reports

You will receive email notifications letting you know when reports are ready to be run/previewed in TxHSN.

Internal Data Review Reports can be run quarterly, and Health Care Safety Reports can be run for each half year according to the Texas Reporting Time Line (shown previously).



# Run/Preview TxHSN Reports

TxHSN - Main



Search

Bianca Someone - HAI



## Recent Records

Record ID	Name	Record Type
<a href="#">R9999</a>	Test Hospital	Facility
<a href="#">More ...</a>		

## Resources & Support

### NHSN

- [Log into NHSN with SAMS](#)
- [Log into NHSN with Digital Certificate](#)
- NHSN website: [www.cdc.gov/NHSN](http://www.cdc.gov/NHSN)

### HAI Resources

- Email: [HAITexas@dshs.state.tx.us](mailto:HAITexas@dshs.state.tx.us)
- Website: [www.HAITexas.org](http://www.HAITexas.org)

After you log in, open your Facility Record (either using the Search functionality or the Recent Records link shown here).

by the public at: [Health Care Safety Reports Website](#)



# Run/Preview TxHSN Reports

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Record Summary - Dashboard

### Basic Information

Record ID:	R9999
Record Type:	Facility
Primary Organization:	<a href="#">Test Hospital</a> Phone: (123) 456-7890
Investigation Status:	Active Record - Reported
Linked Records(s):	0 linked records(s)
Facility Links:	<a href="#">Consumer Health Care Safety Report</a> <a href="#">Technical Health Care Safety Report</a> <a href="#">Internal Data Review Report</a>

Edit Record Properties

Record Data

Organizations

The Facility Record Dashboard will display

### Question Packages

#### Question Package

#### ► Facility Information

View/Update TxHSN Contacts	Record	01/08/2015	Jennifer Vinyard [jvinyard]	Completed
Report No PAE Events (PAE Users Only)	Record	11/25/2014	System Account [system]	Completed
Submit comment on PAE data (PAE Users Only)	Record	01/07/2015	System Account [system]	Completed
Submit comment on NHSN/HAI data (HAI Users Only)	Record	11/25/2014	System Account [system]	Completed
View status of Webservice data uploads (PAE Users Only)	Record			

View Question Package



# Run/Preview TxHSN Reports

TxHSN - Main

Search Bianca Someone - HAI

Record Summary - Dashboard

**Basic Information**

Record ID:	R9999
Record Type:	Facility
Primary Organization:	Test Phone: (123) 456-7890
Investigation Status:	Leave Record - Reported
Linked Record(s):	0 linked records(s)

**Facility Links:**

- [Consumer Health Care Safety Report](#)
- [Technical Health Care Safety Report](#)
- [Internal Data Review Report](#)

Record Data Organizations

**Question Packages**

Question Package

► Facility Information

- View/Update TxHSN Contacts
- Report No PAE Events (PAE Users Only)
- Submit comment on PAE data (PAE Users Only)
- Submit comment on NHSN/HAI data (HAI Users Only)
- View status of Webservice data uploads (PAE Users Only)

View Question Package

This is the section where the links to the different reports can be found.

In this example, we will run the Consumer Health Care Safety Report. Click on the link here.



# Run/Preview TxHSN Reports

TxHSN - Main



Search

Bianca Someone - HAI ▾

## TxHSN Reporting

**TxHSN Reporting**

Category: Custom Facility Reports ▾

Select Report: Consumer Health Care Safety Report ▾

Description: A report with SIR data summaries per facility.

Run Report Export Results Dashboard Help

To view the report you can click Run Report. This will open an HTML version of the report in your internet browser window.



# Run/Preview TxHSN Reports

TxHSN - Main



Search

Bianca Someone - HAI ▾

## TxHSN Reporting

**TxHSN Reporting**

Category: Custom Facility Reports ▾

Select Report: Consumer Health Care Safety Report ▾

Description: A report with SIR data summaries per facility.

Run Report Export Results Dashboard Help

You can also Export Results. This will allow you to open and/or save the report in Excel format.



# Run/Preview TxHSN Reports

TxHSN - Main



Search

Bianca Someone - HAI ▾

## TxHSN Reporting

**TxHSN Reporting**

Category: Custom Facility Reports ▾

Select Report: Consumer Health Care Safety Report ▾

Description: A report with SIR data summaries per facility.

Run Report Export Results Dashboard Help

Once you have viewed your report, you can return to your Facility Dashboard by clicking on the “Dashboard” button shown here.

The background of the slide features a large, faint watermark of the Texas HealthCare Safety Network logo. The logo is circular, with the words "TEXAS HEALTHCARE" at the top and "SAFETY NETWORK" at the bottom. In the center, there are two hands, one blue and one red, cupping a white heart shape.

# **How to submit comments on your data reports**





# Submitting Comments

Facilities are allowed to submit a comment (up to 1250 characters long) that will be posted on their Health Care Safety reports. This comment will be visible to the public and therefore, should be written so that a layperson may understand it.

The following slides describe how to submit a comment on your data reports.



# Submit Comments

TxHSN - Main



Search

Bianca Someone - HAI ▾



## Recent Records

Record ID	Name	Record Type
<a href="#">R9999</a>	Test Hospital	Facility
<a href="#">More ...</a>		

## Resources & Support

### NHSN

- [Log into NHSN with SAMS](#)
- [Log into NHSN with Digital Certificate](#)
- NHSN website: [www.cdc.gov/NHSN](http://www.cdc.gov/NHSN)

### HAI Resources

- Email: [HAITexas@dshs.state.tx.us](mailto:HAITexas@dshs.state.tx.us)
- Website: [www.HAITexas.org](http://www.HAITexas.org)

After you log in, open your Facility Record (either using the Search functionality or the Recent Records link shown here).

by the public at: [Health Care Safety Reports Website](#)



# Submitting Comments

TxHSN - Main



Search

Bianca Someone - HAI



## Record Summary - Dashboard

### Basic Information

Record ID:	R9999
Record Type:	Facility
Primary Organization:	<a href="#">Test Hospital</a> Phone: (123) 456-7890
Investigation Status:	Active Record - Reported
Linked Records(s):	0 linked records(s)
Facility Links:	<a href="#">Consumer Health Care Safety Report</a> <a href="#">Technical Health Care Safety Report</a> <a href="#">Internal Data Review Report</a>

Edit Record Properties

Record Data

Organizations

### Question Packages

Question Package	0
Facility Information	
View/Update TxHSN Contacts	
Report No PAE Events (PAE Users Only)	
Submit comment on PAE data (PAE Users Only)	
Submit comment on NHSN/HAI data (HAI Users Only)	
View status of Webservice data uploads (PAE Users Only)	

View Question Package

From the Facility Dashboard, double click on the Question Package called “Submit comment on NHSN/HAI data (HAI Users Only)” shown here.



# Submitting Comments

TxHSN - Main



Search

Bianca Someone - HAI

Submit comment on NHSN/HAI data (HAI Users Only) - Test Hospital

[Jump To...]



Save

Save & Stay

Cancel



Expand Details

## Reporting Time Period: 2014, January - June [Final]

Your facility's Health Care Safety Reports (both Consumer and Technical versions) are now available for preview. Comments on your facility's reports may be entered in the field below. Please review your comment carefully before submitting to DSHS for approval, as comments cannot be edited after submitting. Approved comments will be included on the final Health Care Safety Reports for public viewing on the DSHS website. Refer to [www.HAITexas.org](http://www.HAITexas.org) for further information.

**Comments must be submitted by 10/30/2014 to be eligible for DSHS review and approval.**

**Enter comments regarding your facility's Health Care Safety Report here:**

For example, you may submit a comment describing general prevention measures that have been implemented at your facility to reduce HAI risks for your patients. Comments must not be longer than 1250 characters.

**NOTE: Comments are intended for public viewing. They will appear on the final public Health Care Safety Reports posted on the DSHS Data Website.**

**Submit comment to DSHS for review?**

No

Save

Cancel

Help

Enter your comment here. Comments must be less than 1250 characters long.

And remember to write your comment so that the general public may understand it.



# Submitting Comments

- Examples of Comments:
  - May contain information about Infection Prevention measures taken at your facility to prevent future HAIs/PAEs.
  - Corrections to data that could not be made prior to the data correction deadline.
- Comments will not be approved if they:
  - Contain inappropriate language
  - Refer to another healthcare facility
  - Refer to data from a different reporting time period (other than the current)
  - Are submitted after the comment deadline



# Submitting Comments

TxHSN - Main



Search

Bianca Someone - HAI ▾

Submit comment on NHSN/HAI data (HAI Users Only) - Test Hospital [Jump To...]

Save

Save & Stay

Cancel



Expand Details

## Reporting Time Period: 2014, January - June [Final]

Your facility's Health Care Safety Reports (both Consumer and Technical versions) are now available for preview. Comments on your facility's reports may be entered in the field below. Please review your comment carefully before submitting to DSHS for approval, as comments cannot be edited after submitting. Approved comments will be included on the final Health Care Safety Reports for public viewing on the DSHS website. Refer to [www.HAITexas.org](http://www.HAITexas.org) for further information.

**Comments must be submitted by 10/30/2014 to be eligible for DSHS review and approval.**

**Enter comments regarding your facility's Health Care Safety Report here:**

For example, you may submit a comment describing general prevention measures that have been implemented at your facility to reduce HAI risks for your patients. Comments must not be longer than 1250 characters.

**NOTE: Comments are intended for public viewing. They will appear on the final public Health Care Safety Reports posted on the DSHS Data Website.**

Here is my super sassy comment.

Comment was entered on:

01/14/2015

**Submit comment to DSHS for review?**

No ▾

**Reminder: Unsubmitted comments will not be eligible for DSHS review and will not appear on the final Public Health Care Safety Report.**

Save

Cancel

Help

After entering comment, the current date will be displayed and a Reminder message will show in red to remind you to submit your comment.



# Submitting Comments

TxHSN - Main



Search

Bianca Someone - HAI

Submit comment on NHSN/HAI data (HAI Users Only) - Test Hospital

[Jump To...]

Save

Save & Stay

Cancel

+ Expand Details

## Reporting Time Period: 2014, January - June [Final]

Your facility's Health Care Safety Reports (both Consumer and Technical versions) are now available for preview. Comments on your facility's reports may be entered in the field below. Please review your comment carefully before submitting to DSHS for approval, as comments cannot be edited after submitting. Approved comments will be included on the final Health Care Safety Reports for public viewing on the DSHS website. Refer to [www.HAITexas.org](http://www.HAITexas.org) for further information.

**Comments must be submitted by 10/30/2014 to be eligible for DSHS review and approval.**

Enter comments regarding your facility's Health Care Safety Report here:

For example, you may submit a comment describing general prevention measures that have been implemented at your facility to reduce HAI risks for your patients. Comments must not be longer than 1250 characters.

**NOTE: Comments are intended for public viewing. They will appear on the final public Health Care Safety Reports posted on the DSHS Data Website.**

Here is my super sassy comment.

Comment was entered on:

01/14/2015

Submit comment to DSHS for review?

No

**Reminder: Unsubmitted comments will not be eligible for DSHS review and will not appear on the final Public Health Care Safety Report.**

Yes

No

Save

Cancel

Help

When you are ready to submit your comment for approval, Go to "Submit comment to DSHS for review?" and select Yes in the dropdown box shown here.



# Submitting Comments

TxHSN - Main

Submit comment

Bianca Someone - HAI

Stay Cancel

Your name will display under “Comment submitted by:” and a message in green will display indicating that your comment has been submitted. You may log back in to check the status of your comment at any time after it is submitted.

Your facility's  
Please review yo

Enter comment

For example, you  
implemented at y  
1250 characters.

**NOTE: Comments are intended for public view.**  
final public Health Care Safety Reports posted on th

Comment was entered on:

01/14/2015

**Submit comment to DSHS for review?**

Yes

Comment submitted by:

Bianca Someone - HAI

Thank you for submitting your comment. Your comment will be reviewed by DSHS no later than 11/15/2014. Please log back in to check the status of your comment.

Save

Cancel

Help

Be sure to click **SAVE**.

If you do not, your comment will not be saved nor will it be submitted for review.





# Submitting Comments

Once you have submitted your comment for review, DSHS will review your comment. Log back in after a day or two to see if your comment has been approved or not. If approved, it will be displayed on both versions of your public Health Care Safety Reports.

If not approved, and the comment deadline has not passed, you may submit a final comment for review.



# Submitting Comments

After you submit your comment for review, DSHS will review it and then approve or disapprove your comment. Log back in to find out whether your comment was or was not approved. If it was not approved, a reason will be provided in the dropdown box shown below. Please contact us at [HAITexas@dshs.state.tx.us](mailto:HAITexas@dshs.state.tx.us) if you have any questions.

TxHSN - Main

Search

Bianca Someone - HAI

Submit comment

Your facility  
Please review

Enter comment

For example, you may submit a comment describing general prevention measures that have been implemented at your facility to reduce HAI risks for your patients. Comment must not be longer than 1250 characters.

**NOTE:** Comments are intended for public viewing. They will appear on the final public Health Care Safety Report posted on the DSHS HAI Data Website.

Comment was submitted on:

**Submit comment to DSHS for review?**

Yes

Comment submitted by:

Bianca Someone

**NOTICE: The above comment was not approved for the following reason:**

Inappropriate language

DSHS reviewed this comment on:

01/14/2015

**You may enter a *final* comment regarding your facility's Health Care Safety Report here:**

For example, you may submit a comment describing general prevention measures that have been implemented at your facility to reduce HAI risks for your patients. Comment must not be longer than 1250 characters.

**NOTE:** Comments are intended for public viewing. They will appear on the final public Health Care Safety Report posted on the DSHS HAI Data Website.

**Submit *final* comment to DSHS for review?**

No

Save

Cancel

Help



# Submitting Comments

TxHSN - Main



Search

Bianca Someone - HAI ▾

Submit comment on NHSN/HAI data (HAI Users Only) - Test Hospit [Jump To...]

Save

Save & Stay

Cancel

[Expand Details](#)

Your facility's Health  
Please review you

be entered in the field below.  
e included on the final Health

If your comment was not approved and it is not past the comment deadline, you may submit a second comment for approval in the space provided.

Enter comments r

For example, you m  
implemented at you  
than 1250 character

**NOTE: Comments  
final public Health**

Comment was enter

**Submit comment to DSHS for review.**

Comment submitted by:

**NOTICE: The above comment was not approved for the following reason:**

DSHS reviewed this comment on:

**You may enter a *final* comment regarding your facility's Health Care Safety Report here:**

For example, you may submit a comment describing general prevention measures that have been implemented at your facility to reduce HAI risks for your patients. Comment must not be longer than 1250 characters.

**NOTE: Comments are intended for public viewing. They will appear on the final public Health Care Safety Report posted on the DSHS HAI Data Website.**

**Submit *final* comment to DSHS for review?**

No ▾

Save

Cancel

Help



# Submitting Comments

TxHSN - Main



Search

Bianca Someone - HAI

## Submit comment on NHSN/HAI data (HAI Users Only) - Test Hosp

Please review your comment carefully before submitting to DSHS for approval, as comments will be posted as final Public Health Care Safety Reports for public viewing on the DSHS Data Website.

**Comments must be submitted by 10/30/2015**

Enter comments regarding your facility's Health Care Safety Report here:

For example, you may submit a comment describing general prevention measures that have been implemented at your facility to reduce HAI risks for your patients. Comments must not be longer than 1250 characters.

**NOTE: Comments are intended for public viewing. They will appear on the final public Health Care Safety Reports posted on the DSHS Data Website.**

Be sure to save the record after submitting your final comment. Otherwise, your final comment will not be saved and will not be submitted for review.

Once your final comment is entered, don't forget to submit it for review by selecting "Yes" in the "Submit final comment to DSHS for review?" dropdown box.

final public Health Care Safety Report posted on the DSHS HAI Data Website.

Final comment entered on:

**Submit final comment to DSHS for review?**

**Reminder: Unsubmitted comments will not be eligible for DSHS review and will not appear on the final Public Health Care Safety Report.**

Save

Cancel

Help

No  
Yes  
No



# Submitting Comments

TxHSN - Main



Search

Bianca Someone - HAI ▾

Submit comment on NHSN/HAI data (HAI Users Only) - Test Hospit

[Jump To...]

Save

Save & Stay

Cancel

Enter comments regarding your facility's Health Care Safety Report here:

Here is my super sassy commen

+ Expand Details

For example, you may submit a comment describing general prevention measures that have been implemented at your facility. Comments are limited to 1250 characters.

**NOTE:** Comments submitted here will be reviewed by DSHS and may be posted to the public website.

Comment was submitted on 01/14/2015.

**Submit comment**

Comment submitted successfully.

**NOTICE:** The comment will be reviewed by DSHS and may be posted to the public website.

DSHS reviewed comment on 01/14/2015.

**You may enter a final comment.**

For example, you may submit a comment describing general prevention measures that have been implemented at your facility. Comments are limited to 1250 characters.

**NOTE:** Comments submitted here will be reviewed by DSHS and may be posted to the public website.

Final comment submitted on 01/14/2015.

**Submit final comment**

Final comment submitted successfully.

**Thank you for submitting your final comment. Please log back in to check the status of your comment before the deadline.**

DSHS reviewed final comment on:

01/14/2015

**Your final comment was approved and will be included on your facility's Public Health Care Safety Reports. Visit [www.HAITexas.org](http://www.HAITexas.org) for more information. Thank you!**

Save

Cancel

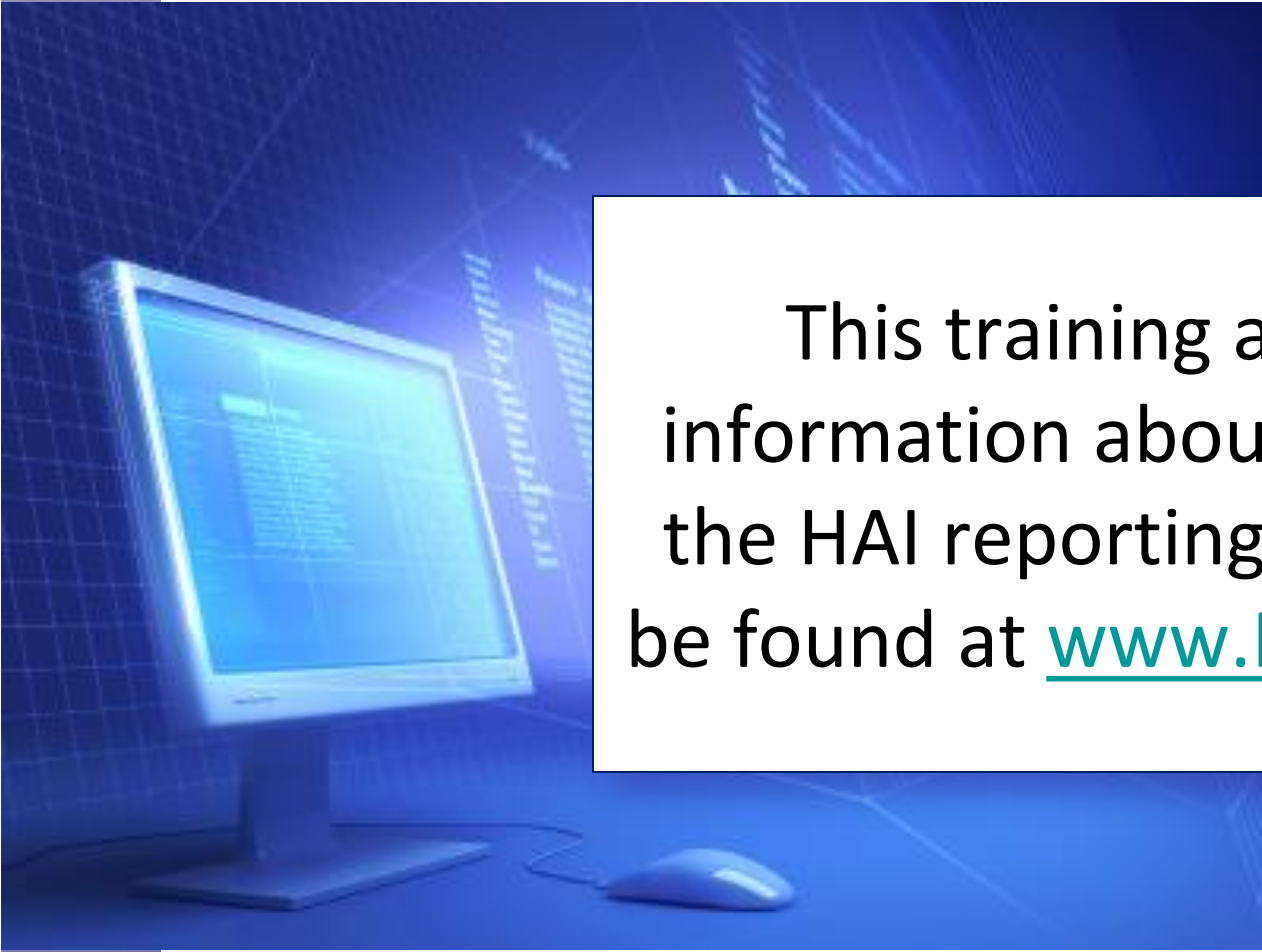
Help



# **Additional Resources**



# Additional Resources



This training and more information about TxHSN and the HAI reporting process can be found at [www.HAITexas.org](http://www.HAITexas.org).



# Additional reporting resources can be found at: [www.HAITexas.org](http://www.HAITexas.org)



**Be sure to sign up for email updates! Whenever something new is added to the website, you will get a notification email!**

- HAI reporting updates
- Reporting Resources/Tools
- Annual State Reports & Antibigrams
- Link to facility-specific data reports





Additional reporting resources can be found at: [www.HAITexas.org](http://www.HAITexas.org)



Topics: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Inicio en español | Text Size: +

From this website, you can link to the Data webpage where the Health Care Safety Reports can be viewed by the public.

[Home](#) [FAQs](#) [Data](#) [Reporting](#) [Resources](#) [Advisory Panel](#) [Annual Report](#)

New! [Texas Annual Report 2013](#) now available.

People can get infections from hospitals, surgery centers or other places that offer health care. This is a big public health problem. A recent survey showed that 722,000 infections (HAIs) occurred in 2011 in the United States. This means that about 4% of hospital patients ended up with at least one infection.





# You have completed TxHSN training!



For questions about HAI reporting, please email [HAITexas@dshs.state.tx.us](mailto:HAITexas@dshs.state.tx.us) or you can call 512.776.7676.

